



香港業餘田徑總會  
**Hong Kong Amateur Athletic Association**

E-mail: [inquiry@hkaaa.com](mailto:inquiry@hkaaa.com) Website: [www.hkaaa.com](http://www.hkaaa.com)

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**Hong Kong Amateur Athletic Association Limited**  
**Tender for Marathon Secretariat Service (Registration & Runners' Communication)**

Hong Kong Amateur Athletic Association (HKAAA) is the governing body of athletics in Hong Kong with the mission of promoting and developing road races, track and field, race walking and cross-country events in Hong Kong. With the continuous development of the Standard Chartered Hong Kong Marathon, the HKAAA wishes to invite a tender for the provisions of the Marathon Secretariat Service (Registration and Runners' Communication) for the Standard Chartered Hong Kong Marathon for a term of one year with option to HKAAA to extend the term for one additional year in the same terms and conditions.

The Service provider should have proven extensive experience handling entries and enquiries for large scale international events. The service provider must also show strong coordination and excellent communication skills with both governmental and non-governmental partners. Interested parties should obtain further details and tender documents from the HKAAA office (Tel: 2177-2600), and submit the tender to the Vice Chairman (Finance and Management) of the HKAAA, at 24/F, Guangdong Tours Centre, 18 Pennington Street, Causeway Bay, Hong Kong by the tender closing date of **24 April 2019**.